

FRIENDS OF THE BARABOO PUBLIC LIBRARY
ADVOCACY, FUNDRAISING, VOLUNTEERISM
Tuesday, August 11, 2020 - 6:00 pm VIA ZOOM

- I. **Call to order-** Meeting was called to order at 6:16 p.m. by Board President Sara Roltgen with Pat Shear as Recording Secretary. Others attending were Jessica Bergin, Anne Horjus, Emily Olson and Aimee Schulz.
- II. **Review of agenda-** Motion made by Pat Shear, seconded by Emily Olson to add under IX. New Business, item A. BookPage Subscription. Motion carried.
- III. **Approval of July 7, 2020 minutes-** Motion made by Jessica Bergin, seconded by Aimee Schulz to approve the minutes as written. Motion carried.
- IV. **Treasurer's Report-** Current report was emailed to board members during the week. Question was raised on the sales tax payable amount of \$194.87. Emily will check with the city to clarify this item.
- V. **Correspondence and new memberships-** None.
- VI. **Director's report-** The building project is still on track to begin in Spring 2021. There is a job opening for a part time custodian. At this time the library budget for 2021 is expected to stay the same as the 2020 budget. The Library Board has approved the dates for the December Friends book sale. The library still requires mask use for staff and patrons. Programming is being done virtually for the time being. Foot traffic is down but curbside pickup has been widely used.
- VII. **Special committee reports**
 - A. **Music with Friends-** We will hold off planning any events at the library. Possible alternatives discussed were to hold events at another location or via Facebook Live.
 - B. **Book Sale-** Donations have been steady. Lena is organizing items at the east building.
 - C. **Books for Newborns-** 90 books have been ordered as well as a supply of ribbon for wrapping the bundles.
- VIII. **Unfinished Business**
 - A. **Gift basket/raffle-** Sara will send a thank you to the owner of the Baraboo Toy Soldier Shoppe for the donation of figurines. They will be used for a drawing at the December book sale.
 - B. **Library needs/usage-** More ebooks and audio books are in use. Jessica expressed interest in offering a home delivery service during the pandemic and possibly beyond. This would probably need to be done by volunteers. Aimee will get details on a program in Wisconsin Dells that pairs food and book pick up.

C. Diverse materials suggestions-We will submit a list of titles for potential addition to the library collection. Jessica will review the list. Motion made by Olson, seconded by Shear to spend up to \$750.00 to purchase diversity materials for the library collection. Motion carried.

D. Weeding/outdoor care of library areas-Sara has contacted the UW Extension Master Gardener group about possibly weeding the planters at the library.

IX. New business

A. BookPage Subscription-Motion made by Olson, seconded by Shear to spend \$354.00 for 50 monthly copies of BookPage.

X. Approval of disbursement requests-

\$158.21 Partyspin.com - Ribbon for newborn books

\$55.00 US Bank – US Post Office for roll of stamps

Next meeting: Tuesday, September 8, 2020, 6:00 pm - location TBD

Adjournment-Meeting adjourned at 7:26 p.m.

Pat Shear – Meeting Minutes Recorder
August 11, 2020

Approved September 8, 2020